



ADVENTURE ACTIVITIES RISK ASSESSMENT AND CONTROL RECORD

This Risk Assessment shall be reviewed at least every 2 years, upon identification of any new risks or whenever there is a related incident or change in a the task, process or activity which may alter risks

PART A - ACTIVITY DETAILS			
Name of activity:		Risk Assessment Number:	
Low Challenge Ropes Course		YMCA-AA-RAL09	
Activity Scope:		ACTIVITY RISK RATING	
Low Ropes is a challenge ropes activity no higher than 100cm above ground. Harnesses and safety lines are not used, instead teams of spotters have the responsibility for the safety of the active participant.		Overall Risk Level (without Controls)	Overall Risk Level (with Controls)
		Moderate	Low
Equipment / Facility Requirements:	Group Size and Supervision Requirements:	Activity Leader Qualification Requirements:	
Program staff safety equipment	Recommended Group Size: 15 Minimum number of Leaders: 1 Maximum ratio: 1 Supervising Adult :15 Participants	Lead challenge course session, low elements qualification or equivalent and first aid	
Prepared By:	In Consultation with:	Issue Date:	Next Review Date:
Lynda Aldridge	Brent Greenfield, David Bailey, Angela Byrne	June 2021	June 2023
WHS Advisor	Group Manager		
Angela Byrne	Will Sambrook		
Reference Information: (e.g. manufacturer's instructions, operating manuals, industry information, Company Policies, CoP, Standards, Regulations)		Supporting Documentation: (e.g. Work Instruction, SWP, Guidelines, Manuals, Inspection Checklists, Training Records, Signage)	
Australian Adventure Activity Standard Core Good Practice Guide (GPG) Challenge Courses GPG v1.0 Challenge Course Systems (adopted from EN 15567 1 and 2).		Activity specific Standard Operating Procedures Activity Equipment Checklist Equipment Inspection, routine Equipment Inspection, annual	

PART B - HAZARD IDENTIFICATION, RISK ASSESSMENT AND CONTROL												
Hazard	Risk Event	Consequences	Initial Risk			Control Measures	Person Responsible			Current Risk		
			L	C	R		L	C	R	L	C	R
<i>What is the source of the Risk?</i>	<i>How can a person be injured?</i>	<i>What are the expected injuries / illness?</i>	L	C	R	<i>What will reduce the likelihood or consequences?</i>	<i>Who is responsible for implementing the control measure?</i>			L	C	R
Environment – hazards and risks associated with the Environment.												

PART B - HAZARD IDENTIFICATION, RISK ASSESSMENT AND CONTROL										
Hazard	Risk Event	Consequences	Initial Risk			Control Measures	Person Responsible	Current Risk		
People – List all hazards and risks associated with People.										
Working or participating at heights	Participant sustaining a fall	<ul style="list-style-type: none"> • Strains • Sprains • Fractures • Concussions 	3	B	M	<ul style="list-style-type: none"> • Train participants on how to competently Spot. Spotters are a person or persons who are taught how to Spot. Spotting is a support process provided by a person, or persons, who offer physical protection of the head and upper body of a person should they fall. • Undertake knowledge and observational checks to ensure participants are competent in Spotting 	Outdoor Leader	2	B	M
Challenge Elements	Collision with obstacle	Strains, sprains, fractures and/or concussion	3	A	M	<ul style="list-style-type: none"> • Participants to be trained on correct spotting procedures and practice activities to be undertaken prior to proceeding with the activity 	Outdoor Leader	2	A	L

PART B - HAZARD IDENTIFICATION, RISK ASSESSMENT AND CONTROL										
Hazard	Risk Event	Consequences	Initial Risk			Control Measures	Person Responsible	Current Risk		
Logistics & Equipment – List all risks associated with Logistics and Equipment.										
Using damaged equipment	Equipment failure	Minor physical injury Abrasions, contusions, lacerations	3	A	M	<ul style="list-style-type: none"> Challenge course including cables, fixtures and challenge elements inspected annually Soft-fall maintained and in good repair Inspect Challenge elements prior to use 	Lead Outdoor Instructor Outdoor Leader	2	A	L
Sharp objects	Wire strands on cables causing cuts	Minor abrasions, lacerations	3	A	M	<ul style="list-style-type: none"> Outdoor Leader to survey site prior to activity commencement Enclosed sturdy shoes must be worn Define clear physical boundary for activities Brief participants on sharp objects that can be found in the area 	Outdoor Leader	2	A	L